

ANNUAL / HALF YEARLY \*

TICKET NO:

\* DELETE AS APPROPRIATE

OFFICE USE ONLY

## Clarkes of London Vigo / New Ash Green Commuter Season Ticket Application

Please complete the details below in full. Failure to provide all the information may delay the processing of your application. The completed form should be returned marked for the attention of the Commuter Manager. The Season Ticket will be forwarded, by post, to your private address.

TITLE	FORENAMES:	SURNAME:
MR/MRS/MS/MISS *		
PRIVATE ADDRESS:		
POST CODE:	TEL NO:	EMAIL:
PREFERRED START DATE ON SEASON TICKET:		
SIGNATURE: _____ DATE: _____		

If a loan for the season ticket is advanced by an employer, please complete the section below:

<b>FOR PAYMENTS BY AN EMPLOYER</b>	
CONTACT NAME:	
COMPANY / EMPLOYER:	
ADDRESS:	
POST CODE:	TEL NO:
RECEIPT REQUIRED BY EMPLOYER:	YES / NO *

### APPLICATION AND COST

PLEASE ENCLOSE: **1)** Completed Application Form **2)** Two recent passport photographs **3)** Cheques payable to E Clarke & Son (Coaches) Ltd

The current price of an **annual** season ticket is : **£2436.00** from 6 March 2017

The current price of a **half yearly** season ticket is : **£1303.00** from 6 March 2017

We reserve the right to review Commuter & Local fares annually. Please see the reverse of this form for our refund policy

Clarkes of London Coaches, Kangley Bridge Road, Lower Sydenham, London, SE26 5AT. Part of National Express Group PLC.

Clarkes of London is a trading name of E. Clarke & Son (Coaches) Ltd.

Registered in England and Wales, Registration No. 819075.

Registered Office: National Express Group PLC, National Express House, Mill Lane, Digbeth, Birmingham, B5 6DD

<b>OFFICE USE ONLY</b>	
AMOUNT PAID:	DATE BANKED:
PAYEE:	
COPY OF CHEQUE TAKEN	YES/NO *
COMPLETED BY:	DATE:

Tel: 020 8778 6697

Fax: 020 8778 0389

commute@clarkescoaches.co.uk

www.clarkescommute.co.uk

## REFUND POLICY

The annual / half yearly season ticket prices are heavily discounted and, because of this, if you surrender your ticket early we will calculate any refund due by first assuming you had not purchased a season ticket for the period of travel then deducting the cost of the individual tickets you would have purchased at the prices prevailing at the time of travel, the remaining monies to be refunded, less our £15.00 administration charge.

If your employer paid us for your season ticket, then any refund due will be made to your employer unless we receive written consent from them that we may refund you direct. (we recommend a 10-month repayment term is agreed with your employer).

Refunds against annual and half yearly season tickets will be calculated from the postmark on the envelope in which you return your ticket. Alternatively, you may hand your ticket to a ticket collector or driver ensuring you are issued with a receipt. **No refund will be considered and/or authorised without the ticket being received.**

Refunds for **monthly tickets, weekly books of 10, day return tickets and single tickets** will not be considered.